

QUASTELS

Costs and service information on Debt Recovery

These costs apply where your claim is in relation to a single unpaid invoice which is not disputed and enforcement action is not needed.

If the other party disputes your claim at any point, or enforcement becomes necessary, we will discuss any further work required and provide you with revised advice about costs if necessary, which could be on a fixed fee (e.g. if a one-off letter is required), or an hourly rate if more extensive work is needed.

See the table below setting out our fees for undefended court claims. Please note that a court fee will apply where proceedings are required to be issued at court to recover the debt.

Debt Value	Court Fee	Our Fee	Total
Up to £5,000	Up to £205	Up to £1,200 plus VAT	Up to £1,645
£5,001 – £10,000	Up to £455	Up to £2,100 plus VAT	Up to £2,975
£10,001 – £50,000	Up to 5% value of the claim	Up to £3,000 plus VAT	£TBA
£50,001 – £100,000	Up to 5% value of the claim	Up to £3,900 plus VAT	£TBA
£100,001 +	5% value of the claim	Please contact us	£TBA

Please note that:

- The VAT element of our fee may not be recoverable from the debtor
- Interest and late payment compensation may take the debt into a higher banding, with a higher cost
- The costs quoted above are not for matters where enforcement action, such as bailiffs, is needed to collect your debt
- For regular clients, or where we are instructed on a number of matters, reduced fees may apply

Our fee includes:

- Taking your instructions and reviewing documentation
- Sending a letter before action
- Receiving payment and sending on to you, or if the debt is not paid, drafting and issuing a court claim
- Where no Acknowledgment of Service or Defence is received, applying to the court to enter Judgment in Default
- When Default Judgment is received, writing to the other side to request payment
- If payment is not received within a reasonable time, providing you with advice on next steps and likely costs

Kindly note that the above relates to the recovery of debts. If you are the recipient of a debt demand we can also assist and recommend you contact us.

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Recovery of costs:

Wherever possible we seek to recover the costs of our instruction from the debtor, but repayment from a third party cannot be guaranteed and, should proceedings be necessary, the Courts tend to have a wide discretion on the issue of costs/expenses.

How long will it take?

Whilst many cases are unique, in our experience any swift payment or agreement to pay is likely to be obtained within 2-8 weeks. In other cases, much depends on the precise circumstances and whether or not formal litigation is required.

Our Team

Our team operates within our Litigation and Dispute Resolution department which has significant experience in delivering high quality work in all matters relating to commercial litigation, including commercial debt recovery.

The main members of the team likely to work on or assist with your matter are:

Robert Kay

Solicitor & Partner and Head of Litigation and Dispute Resolution

Daniel Blake

Solicitor

Further information on Robert and Daniel can be obtained from their profiles on this site.

This is an example provided for illustrative purposes to show how we work. Charges and costs vary considerably between matters. Consequently this information is a general indication of costs based on an analysis of costs over the past two years. Please contact us for a personalised quote or to discuss the work involved.